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MEMORANDUM

TO: Vermont Dual Enrollment Contacts
FROM: Debi Price, Education Project Manager
SUBJECT: Agency Contact Change
DATE: June 26, 2014

Congratulations on the completion of your school year! As you move into your summer vacation for some much deserved rest and relaxation I wanted to update you on the Vermont Dual Enrollment Program.

Beginning **July 1, 2014** the Dual Enrollment Program will transition to our program side at the Agency in the Integrated Support for Learning (ISL) Secondary-Adult Education Division. Tom Alderman is this Director of this division and Frank Gerdeman is the Assistant Director.

The new Vermont Dual Enrollment Program contact for the Agency will be Toni Marra. Toni can be reached at toni.marra@state.vt.us or 802-479-1302. Additionally, the Agency administrative support person that you may be receiving email information from will be Rose Wheeler, rose.wheeler@state.vt.us.

This year, with *your* help we have been able to put into place systems and structures that will make for a smooth transition of this project into the Secondary-Adult Program.

The work of this Division in regards to the Vermont Dual Enrollment Program development will include:

- Creation of a Program Development Work Group incorporating post-secondary partners and high school practitioners
- Establishing data needs for program evaluation

Thank you for your commitment to providing quality educational opportunities to Vermont high school students.

cc:

John Fischer, Deputy Secretary

Tom Alderman, Director ISL Secondary-Adult Division

Frank Gerdeman, Assistant Director ISL Secondary-Adult Division

Toni Marra, ISL Secondary-Adult Division

Rose Wheeler, ISL Secondary-Adult Division